

Fillmore Christian Church Pastor Job Description

Job Title: Senior Pastor

Reports To: The Elders

Position Status: Full-Time

Purpose:

The Pastor is responsible to the church for proclaiming the gospel of Jesus Christ, for using his skills in administrative leadership, for engaging in pastoral care ministries to meet the needs of persons in the church and in the community, and to serve as a church board member.

Responsibilities:

- Set as a guideline of personal behavior the standard required in I Timothy 3:1-7 and I Peter 5:1-4.
- Provide administrative leadership for the total church program in conjunction with the church elders.
- Maintain a regular program of study to enable himself to plan and conduct meaningful worship services.
- Prepare for and conduct worship services; lead in following the church constitution and by-laws; and, lead the church in proclaiming the gospel to the church and community.
- Visit members and prospects and lead the membership in a visitation program.
- Supervise other members of the church staff according to staff organization.
- Conduct premarital, vocational, family, bereavement, counseling sessions, etc., as needed. Advise other professional help when necessary.
- Perform wedding ceremonies and conduct funeral services.
- Work with elders, deacons, church officers, and committees in performing assigned responsibilities. Be available for and lead in training as needed.
- Serve as a representative of the church in civic matters.
- Serve as the leader in seeking to win the unsaved and un-enlisted; lead the membership in soul-winning training.
- Serve on the church board in planning, organizing, directing, coordinating and evaluating the total church program.
- Perform other duties as necessary/required by elders and church board.