

SOUTH LAKE CHRISTIAN CHURCH

YOUTH AND FAMILY MINISTRY JOB DESCRIPTION

QUALIFICATIONS FOR THE POSITION:

1. HAVE A SPIRITUAL CONCERN FOR ALL PEOPLE BUT ESPECIALLY YOUTH AND FAMILIES.
2. EXPERIENCE IN TEACHING YOUTH AND FAMILIES.
3. BE AN ACTIVE MEMBER OF THE SOUTH LAKE CHRISTIAN CHURCH.

JOB DESCRIPTION AND EXPECTATIONS:

1. KEEP OFFICE HOURS A MINIMUM OF FOUR DAYS PER WEEK FOR MINISTRY NEEDS.
2. CREATE AND MAINTAIN A HEALTHY YOUTH PROGRAM FOR AGES 11-18. THIS INCLUDES BUT IS NOT LIMITED TO WEEKLY YOUTH PROGRAMS, MONTHLY YOUTH EVENTS, AND THE OVERSIGHT OF SUMMER CAMP PROGRAMS. BE ACTIVE AND ENGAGED IN THE LIVES OF STUDENTS IN THESE PROGRAMS. TEACH LESSONS THAT ARE BIBLICALLY BASED, PROMOTE ACTIVITIES THAT WILL ENCOURAGE SPIRITUAL GROWTH, AND GUIDE PARENTS IN NAVIGATING THIS STAGE OF LIFE WITH THEIR YOUTH.
3. DEVELOP AND MAINTAIN A RELEVANT MARRIAGE MINISTRY. TEACH AND PROMOTE BIBLICALLY BASED LESSONS ON MARRIAGE. BE AVAILABLE FOR PERSONAL COUNSELING WHEN APPROPRIATE AND WHEN NEEDED OR REQUESTED BY MARRIAGE PARTNERS. DEVELOP PROFESSIONAL CONNECTIONS IN OUR COMMUNITY FOR REFERENCE WHEN DEEPER HELP IS NEEDED THAN YOU CAN PROVIDE.
4. CULTIVATE A COMMUNITY OF VOLUNTEERS WHO ARE EXCITED TO BRING THEIR GIFTS TO LIGHT TO SERVE AT THE SOUTH LAKE CHRISTIAN CHURCH. WORK WITH STAFF AND VOLUNTEERS TO IDENTIFY AREAS OF NEED AND THEN IDENTIFY THE BEST CANDIDATE TO FILL THAT NEED. ORGANIZE A VOLUNTEER RECOGNITION PROGRAM TO THANK THOSE WHO SERVE AND ENCOURAGE THOSE WHO HAVE NOT YET SERVED.
5. MAINTAIN A HEALTHY SOCIAL MEDIA PRESENCE FOR THE SOUTH LAKE CHRISTIAN CHURCH. USE EXISTING PLATFORMS TO PROMOTE CHURCH EVENTS, INFORM THE CONGREGATION, AND BUILD A GREATER SENSE OF COMMUNITY. KEEP UP TO DATE OF NEW TRENDS AND PLATFORMS THAT EMERGE FOR FUTURE USE.
6. ENSURE THAT THE SLCC.CHURCH WEBSITE IS KEPT CURRENT. DESIGN AND MANAGE THE SITE TO MAKE SURE IT IS ATTRACTIVE, RELEVANT, AND INFORMATIVE TO MEMBERS AND VISITORS WHO WISH TO LEARN ABOUT THE CHURCH.
7. ACT AS A POINT OF CONTACT FOR SOUTH LAKE CHRISTIAN CHURCH IN REGARDS TO COMMUNITY EVENTS WITH THE GOAL OF INFORMING OUR NEIGHBORS OF OUR EXISTENCE AND ENCOURAGING THEM TO WORSHIP WITH US.
8. DEVELOP AND PROMOTE THE "BRAND" OF SOUTH LAKE CHRISTIAN CHURCH. DEVELOP ADVERTISING EFFORTS THAT ARE EFFECTIVE AND EFFICIENT TO INCREASE ATTENDANCE AT OUR SERVICES. EXPLORE NEW IDEAS AND TRENDS TO HELP EXPAND THE PRESENCE AND OUTREACH OF SOUTH LAKE CHRISTIAN CHURCH WITHIN OUR COMMUNITY.
9. IDENTIFY, DEVELOP, AND GUIDE VOLUNTEERS TO GROW MEN'S AND WOMEN'S MINISTRIES WITHIN THE CHURCH.
10. BE AVAILABLE TO TEACH AND PREACH WHEN CALLED UPON BY THE LEAD MINISTER OR ELDERS.
11. ASSIST THE LEAD MINISTER IN FULFILLING THE MISSION OF OUR CHURCH IN REACHING THE LOST FOR CHRIST AND GROWING DISCIPLES WHO WANT TO DO THE SAME.

12. DEVELOP AND WORK WITHIN A BUDGET WHICH IS APPROVED BY THE ELDERS.
13. ATTEND REGULAR STAFF MEETINGS AS REQUESTED BY THE LEAD MINISTER.
14. INTERACT WITH OTHER STAFF MEMBERS AND SUPERVISORS IN A MANNER THAT PROMOTES SPIRITUAL UNITY AND LOVE THAT REFLECTS CHRIST'S LOVE FOR US.
15. SUBMIT A MONTHLY REPORT TO THE LEAD MINISTER IN TIME FOR HIM TO REVIEW IT AND PASS IT ON TO THE ELDERS IN TIME FOR THEIR REGULAR MONTHLY MEETING.
 - a. THIS REPORT IS TO INCLUDE:
 - i. UPDATES ON EVENTS, TRAINING AND APPRECIATION EVENTS.
 - ii. MEETINGS AND IMPORTANT DISCUSSIONS HELD WITHIN THAT MONTH.
 - iii. MINISTRY BUDGET ACTIVITY.