

# **Williamsport Christian Church**

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## **Youth and Children's Minister Job Description**

**Purpose:** To provide direction and leadership for the volunteer staff working with the children in our church, and to be a spiritual leader and shepherd for the children and young families.

**Authority:** To plan and execute his/her weekly schedule relative to the stated responsibilities. To plan, adjust, and develop children's ministry programs and events as an overseer of the children's ministry and shepherd of young flock.

**Vision:** To incorporate, not isolate, the children of WCC; developing future generations to be life long disciples of Jesus.

Reports to: Senior Pastor

Accountable to: The Elders of WCC

Opportunity for review and goal setting will take place periodically.

### **I. Spiritual Qualifications**

- A Christian in agreement with the Statement of Faith of the Williamsport Christian Church and the fundamental principles of the Restoration Movement
- Demonstrates a commitment to the Lord and His Church
- Demonstrates qualities of Biblical leadership (See I Tim.3:1-13 and Titus 1:6-9)
- Exhibits spiritual gifts helpful for this position
- Has a heart for the care and spiritual growth of the people with whom he or she serves and for those he or she serves

### **II. Description of Responsibilities**

1. Have primary responsibility for the planning, organization, execution and evaluation of WCC's children's and youth ministries, so as to provide quality ministry to children, parents and families with young children, and volunteers who work within this area of ministry, being involved in the lives of WCC families.

2. Provide primary staff leadership to the Children's Ministry Team, (Sunday School teachers, volunteers for VBS or other programs/events for children) and work with other committees and organizations of WCC in the development of the children's ministry.
3. Oversee the Sunday School program (teaching where most comfortable) for birth to 12th grade students by providing and evaluating curriculum, as well as the recruitment and training of volunteers.
4. Coordinate Jr. Church/Little Lambs through scheduling, providing curriculum, recruiting, training, and encouraging volunteers.
5. Plan and lead Sunday night Youth Group.
6. Oversee the Awana Program during the school year.
7. Direct VBS, or seek to find others to work with as directors. As VBS director, promote WCC's VBS in our church and community, organize a volunteer staff, oversee the duties of the volunteer staff, conduct planning meetings.
8. Organize, plan, promote, and/or participate in outings and events for children. Participate with HRCA, either heading up or helping out with a week of camp.

### **III. Work Relationships**

1. Emphasize and be a part of the team spirit with the staff of Williamsport Christian Church and recognize the importance and role of each staff member in the total ministry of the congregation.
2. Foster a spirit of joy and loyalty with fellow staff members and volunteers.
3. Work cooperatively with the Children's and Youth Ministry Teams, as well as other ministry teams to further the varied ministries for children of WCC and explore and implement additional children's ministry experiences and opportunities.

### **IV. Expectations**

The individual should have practical experience in participating in and leading children's ministry. He/she should have a shepherding pastoral heart. The individual should possess wisdom and skill to coordinate and evaluate current programs and ministries for children, so as to improve the overall ministry of the Williamsport Christian Church.