

Worship & Creative Arts Minister Job Description

ROLE OVERVIEW

Help others take their next step of faith by maximizing the effectiveness of the worship experience through music and by drawing people into the presence of God through powerful worship, leading and shepherding worship teams, overseeing all aspects of planning and execution in order to stay musically in line with the process of the ministry, communicating effectively with worship team volunteers and other volunteers that support and align with the worship ministry and by contributing to the worship arts creative process.

GENERAL REQUIREMENTS

- Must have a strong relationship with God as evidenced by a healthy devotional and moral lifestyle.
- Must have a strong family life, as evidenced by the quality of the relationship with their spouse, their children, and have the ability to effectively manage their finances.
- Must be an example of the type of Christ-followers that we want our people to become.
- Maintain God-ordained priorities in your life by putting Jesus Christ first, your spouse second, your children third, and the ministry fourth.
- Give at least 10% of your income to the vision of Swiss Cove Christian Church.
- Be loyal to the vision and staff of Swiss Cove Christian Church and always protect the unity of the church.
- Invest and invite the lost to know Jesus and come to Swiss Cove Christian Church.

They Must:

- Embrace the Church's vision
- Unreservedly hold to the Church's statement of beliefs
- Practice the Church's approach to ministry
- Embody the Church's culture
- Be someone that effectively develops personal relationships.
- Be authentic and joyful
- Be loving toward people, prioritizing others ahead of themselves and engendering trust from those that they lead
- Be inspiring, and motivate others to sacrifice for God.
- Be someone who communicates well informally.
- Be able to select, align and lead leaders toward the Church's vision.
- Demonstrate excellence in leading the congregation spiritually.
- Demonstrate excellence in being a musician.

PRIMARY RESPONSIBILITIES

1. Draw people into the Presence of God through effective, excellent, and powerful worship
 - Develop a team that is fully qualified to serve the Lord by serving one another.
 - Be the primary worship leader for weekend services

- Participate in team meetings to develop and implement the overall direction of the church.
 - Have engaging, clear communication and spiritual leadership from the stage.
 - Chart and arrange music as necessary.
 - Build out click and, as necessary, tracks in Ableton Live for each service.
 - Oversee all production and creative elements for the church.
 - Develop and manage the Creative Arts budget. Ensure that financial procedures are followed in your department.
 - Oversee the setup and operation of the adult service(s), including sound, lights, and video.
 - Oversee graphics and video, including our freelance graphic designer. Ensure that projects are completed on schedule.
 - Be willing to lead in other environments as necessary.
2. Provide leadership, coaching, and development for musicians within the worship community
- Oversee all musical direction, band, and vocal leaders.
 - Expand the leadership base of the ministry by identifying, inspiring, and developing future worship leaders.
3. Run effective rehearsals
- Manage planningcenteronline.com. Ensure that materials for the band are online at the appropriate time.
 - Work with Administrative Support to print/copy needed material.
 - Manage the scheduling of musicians and worship leaders for weekend services.
 - Provide strong spiritual and musical direction/leadership of the band and vocal volunteers during rehearsals.
 - Participate in audition processes.
 - Schedule serving teams.
 - Shepherd volunteers.
4. Build Christ-centered relationships with:
- Staff
 - Elders
 - Volunteers
 - Congregation
5. Create an environment that supports feedback, opinions, and ideas from those in and around the ministry; as well as a culture that regularly seeks God and celebrates wins.
- Evaluate worship services
 - Solicit feedback from teams and trusted congregants