



SCHOOL TEACHER Job Description

Hired by:	Head of School
Reports to:	Head of School
Evaluated:	Annually
Type of position:	Contracted, salaried, exempt (paid annually over 12 months)
Supervises:	Students, teacher aides (when available), and volunteers
Schedule:	10 months (plus summer prep as needed)

Job Summary

The Elementary School Teacher shall prayerfully assist in educating and enhancing the lives of students in order to produce faithful, loving, serving Christ-centered students who are empowered to engage their world.

Spiritual and Personal Maturity: *It is expected that the Elementary School Teacher will...*

- Publicly profess a faith in Jesus Christ as Lord and Savior
- Acknowledge Jesus Christ as God and Savior and seek to live life as His disciple
- Believe the Bible to be the inspired, infallible, authoritative, inerrant Word of God, and that it is our only standard for faith and practice
- Be actively engaged in a local Bible-believing church
- Pursue spiritual growth through regular study of Scripture, prayer, and outreach to others
- Be a Christian role model in attitude, speech, and actions (Luke 6:40) including in the area of sexual conduct
- Believe and support the school's Statement of Faith

Professional Responsibilities: *It is expected that the Elementary School Teacher will...*

Planning and Preparation

- Meet Arizona and Federal standards within lesson plans for the year
- Execute instructional goals outlined in the School course of study
- Submit all lesson plans online to Principal in a timely manner, and upon request
- Apply knowledge of student learning styles, personalities, and educational needs
- Use a variety of educational resources while planning and implementing lessons
- Collaborate with other teachers
- Assess and communicate student learning
- Appropriate use and allow student use of technology as a means of teaching and learning
- Integrate biblical truth and worldview into lesson objectives and plans

Classroom Environment

- Interact with other teachers, staff and parents to maintain a safe, loving, grace-filled environment to promote creativity and learning
- Create a Christ-centered environment characterized by love, respect, and rightful authority, including the integration of forgiveness and prayer among students when issues arise
- Discipline according to school policies as necessary, with a redemptive goal
- Follow love and logic practices for classroom management and discipline issues
- Organize the physical space of the classroom to maximize instructional effectiveness, cleanliness, and safety
- Manage the classroom by establishing clear and appropriate procedures and expectations

Instruction

- Communicate and instruct in a clear and accurate manner
- Engage all students in learning, adapting instruction for various learning styles and needs
- Enlist assistance from the Principal to address learning disabilities
- Encourage higher level thinking, investigation, and creativity by using questioning, discussion, and other instructional methods
- Adapt and respond to the flow of the lesson according to results of regular formative assessments
- Integrate God's Word and prayer into daily teaching, to ensure students see God's creation everywhere
- Maintain accurate and timely student records
- Communicate student progress and other appropriate information through the school's database system
- Attend all parent-teacher conferences and answer all parent inquiries within 24 hours
- Provide annual testing through the school to provide a benchmark in student performance

Other Responsibilities: *It is expected that the Elementary School Teacher will...*

- Participate in school activities that help promote the school
- Follow school safety procedures at all times
- Be Christ to these students by showing them love, acceptance and lots of grace
- Interact with Lifeline teams and supporters to promote the school
- Provide feedback and communication to supporters and/or Lifeline when requested
- Be able to work independently, take initiative, and manage multiple responsibilities
- Develop original ideas and adapt instruction to changing needs
- Desire to learn new teaching skills and techniques
- Take direction and receive feedback with open mind
- Abide by Red Sands Christian School's policies and procedures
- Sign and live by the school's Lifestyle Statement as a condition for employment
- Believe and support Lifeline Christian Mission's vision, mission, and values

Professional Requirements

- Bachelor's degree from an accredited post-secondary institution
- Teaching certificate for Elementary Education or readiness to receive within the first year of teaching
- ACSI K-12 certification or readiness to complete certification requirements within one year
- Proficiency in word processing, spreadsheets, emailing, and internet use