

CEF Missouri – State Director Job Description

Employer: Child Evangelism Fellowship of Missouri, Inc.

Immediate Supervisor: State Board and USA Ministries

***The state director is a developer of developers (local directors), chapters, and is the face of the state ministry.**

QUALIFICATIONS: The state director must:

1. have a demonstrated love for and walk with Jesus Christ and prayer, and an unquestionable passion to reach kids with the Gospel.
2. have prior and proven executive and leadership experience.
3. understand leadership from 30,000 feet and have high EQ (emotional quotient).
4. be able to recognize how God moves in our midst as He builds the work one leader at a time.
5. be a continual learner, relevant, executive thinker, entrepreneur, strategist, love people and demonstrate an understanding of how to lead others.
6. must have skills to identify other leaders, mentor, cast vision, and evaluate all aspects of state ministry.
7. love the local church/other Christian organizations and understand mobilizing them as ministry partners.

GENERAL. The state director is responsible for:

1. fulfilling the purpose of Child Evangelism Fellowship.
2. executing and accomplishing the vision of the state board and CEF USA.
3. overseeing all aspects of the state chapter – leadership, ministry, finance, and administration.

MINISTRY. The state director must:

1. understand that the foundation of ministry is *prayer* and lead by example in staying committed to developing, implementing, improving, and growing an effective state prayer program.
2. aggressively pursue and speak with state denominations and Christian businesses regarding God's great love for the next generation.
3. be able to identify, enlist, equip, develop, and encourage others to get involved with God in this ministry.
4. maintain a minimum level of direct ministry with children to maintain an understanding of current kid culture and to adequately evaluate the effectiveness of CEF programs in the state.
5. be able to establish and/or improve CYIA as our next generation recruitment tool for future leaders.
6. strive to establish new chapters, develop local committees, and improve chapter effectiveness to cover the entire state.

LEADERSHIP: The state director will:

1. regularly meet and work with all established local committees in providing vision and strategic plans for reaching and discipling all children within the chapter, striving to connect them with local churches.
2. meet regularly with and lead paid local staff to provide encouragement, counsel, and direction.
3. assist paid staff in developing and evaluating their ministry goals.
4. develop, implement, and execute a local committee training plan.
5. assist the state board in raising sufficient moneys to fund the budget.
6. complete routine assessments of all paid staff.
7. work with the state board on developing a succession plan for state director and all local directors.

CEF Missouri – State Director Job Description

8. work toward developing leadership skills in paid staff, volunteers, and summer missionaries.
9. shepherd all ministry workers, paid and volunteer, through regular contact, emails, encouragement, etc.

ADMINISTRATIVE. The state director will:

1. ensure that all CEF policies, procedures, and best practices are being followed, including governance.
2. keep accurate and complete records.
3. present all local budgets to the state board for approval.
4. work with the state board to develop an annual state budget to be implemented January 1.
5. ensure that all reports, minutes, communications, moneys, and thank you notes are submitted as required.
6. communicate accurately to the state board about overall state health.

Experience:

- Children Ministry: 5 years (Preferred)

Work Location:

- Multiple locations in Missouri – Can live anywhere in Missouri