



church of christ

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## Senior Minister Job Description

**Church Vision:** To see our members live the greatest commandment of loving the Lord with all their heart, all their soul, with all their mind and to love their neighbors as themselves (Matt 22:37-39). By actively seeking to serve the Lord with this goal in mind, we hope to bear witness to the world of His saving love and mercy.

**Description:** The Senior Minister has primary responsibility for preaching and teaching the Word of God and to provide leadership, shepherding and vision to the Body in partnership with the Elders, Staff, Ministry Teams and Congregation.

### Responsibilities

#### A. Preaching/Worship

- ❖ Consistently delivers easily understood, Bible-based sermons that are engaging, relevant and challenges those who hear to seek or deepen their relationship with Jesus. \
- ❖ Has well-developed communication, including strong listening skills and can clearly articulate the vision, mission, and strategies that will spiritually grow the church.
- ❖ Prepares preaching/worship schedules in advance, coordinates and plans with worship leader and worship ministry team to ensure that worship services are effective regarding content, style, structure and design.
- ❖ Creates regular opportunities for people to respond to the message of Christ through evangelistic/discipleship messages.
- ❖ In partnership with the Elders and staff, adjusts to societal changes without compromising the Biblical doctrine.

#### B. Administration

- ❖ Develop an annual plan in cooperation with Elders.
- ❖ Works within the administrative budget and maintains fiscal responsibility with the church resources.
- ❖ Oversight of and delegation of staff to ensure assigned tasks and responsibilities are completed.
- ❖ Provides oversight to staff members that allow them flexibility to accomplish their responsibilities, focusing on our overall goals.
- ❖ Works with Elders to maintain a compelling vision and acts as key implementation champion for the strategic plan.
- ❖ Holds regularly scheduled Staff meetings and provides direction, support and encouragement to staff members.

#### C. Outreach/Community Engagement

- ❖ Champions evangelism by inspiring, equipping, and motivating the congregation and staff to share the gospel with all in our community and others within our reach.
- ❖ Through outreach and ministry activities seeks to reach the unchurched in the community using innovative methods, ie church programs, social media, email, apps, website, signage, etc.
- ❖ Engages and works with other ministries and organizations to serve the community.



**D. Congregation Relations/Pastoral Care**

- ❖ Prays for, serves, and provides spiritual leadership for the congregation, staff and community.
- ❖ Care for the spiritual and physical life of the congregation through supportive listening, conflict management, referral to other professionals.
- ❖ Carry out hospital visitation and ministry to shut-ins in partnership with the Elders.
- ❖ Conduct premarital counseling, weddings, and funerals.
- ❖ Perform baptisms and intentional instruction towards growth in Christian faith.

**E. Professional Development/Personal Growth**

- ❖ Continues to grow spiritually and is a lifelong learner.
- ❖ In a desire to grow, actively seeks to improve the methods and policies of the church with the leaders in the church in order to maintain Biblical truths.
- ❖ Devotes time to spiritual, mental, physical development and well-being through personal disciplines.
- ❖ Attend courses, workshops, and conferences as appropriate.
- ❖ Attend a small group as a participant and/or lead a small group.
- ❖ Participation in annual reviews with Elders.
- ❖ Develops a healthy work-life balance.

**Qualifications**

- ❖ Passionately embodies God's Word and lives out the gospel in his daily life.
- ❖ As a baptized (immersed) believer, fully understands and supports scripture-based doctrine.
- ❖ Competent in organization, administration and interpersonal relationships.
- ❖ Looking to establish roots in the community they seek to minister to.
- ❖ Strong in biblical and expository preaching.
- ❖ History of faithful ministry experience of at least five years and proven leadership in an outreach minded church.
- ❖ Computer proficient, able to relate to and participate in social media in a manner that promotes, engages, and encourages the Congregation and others receiving the message
- ❖ Ordained or eligible to be ordained in the Christian Church. Bachelor's degree in relevant field of ministry (M Div. preferred).

Salary is commensurate with education and experience.

Anyone applying for a position will be granting permission for background checks (educational, references, financial, criminal). These checks will only be done if the applicant is chosen as one of the candidates for the position.