



FCA JOB DESCRIPTION

Representative (Area, Collegiate)

REPORTS TO

Directors

SUPERVISES

Interns, Volunteers

ESSENTIAL FUNCTIONS AND RESPONSIBILITIES

The Representative serves a local geographic area by engaging, equipping and empowering coaches, athletes and volunteers to fulfill FCA's mission. The Representative, in collaboration with the Director and local Leadership Board, implements and sustains the vision-based staffing plan to grow the FCA ministry to and through coaches in both on-campus and off-campus sports environments within their assigned ministry context. The Representative serves as a spiritual leader and models the FCA values in all relationships by demonstrating a steadfast commitment to Jesus Christ and His Word through Integrity, Serving, Teamwork and Excellence. The Representative is accountable for ensuring that the FCA Ministry is conducted according to biblical standards and adhering to FCA policies and procedures.

MINISTRY ADVANCEMENT

- Engage, equip and empower coaches and athletes by ministering to and through the coach with Huddles, One-on-ones and Events

TALENT ADVANCEMENT

- Recruit, train and develop volunteers in roles strategically aligned to increase the capacity of the FCA ministry

DONOR ADVANCEMENT

- Connect, communicate and care for existing and prospective financial partners to ensure that the ministry is fully funded. This includes building a Home Team that consists of Automatic Monthly Partners (AMP) and Recurring Funding Partners (RFP)
- Submit an annual budget for all expenses as assigned by supervisor. Additionally, manage and steward the finances for the assigned area of responsibility. The budget should be funded through Home Team, along with Major Donors and Events

INTERNATIONAL ADVANCEMENT

- Work with their Director to serve the aligned Global Region through praying, giving and going

MINISTERIAL DUTIES

FCA employees shall be expected to model FCA's Christian beliefs and Values for the larger community, perform all of their duties as a service to God, and comply with the following obligations: **BELIEFS:** Each FCA employee shall affirm his or her agreement with FCA's Statement of Faith and shall not subscribe to or promote any religious beliefs inconsistent with these beliefs. **CHRISTIAN CONDUCT STANDARDS:** FCA employees shall at all times (both during working and non-working hours) endeavor to conduct themselves in a manner that affirms biblical standards of conduct in accordance with FCA's Christian beliefs. Such conduct standards include FCA's Youth Protection Policy and Sexual Purity Statement. **DISTINCTLY CHRISTIAN ACTIVITIES:** FCA employees shall be ready, willing, and able to lead or contribute to distinctly Christian activities such as worship and prayer services. **MINISTERIAL DUTIES:** FCA employees shall daily spend time in prayer and in the Word, share Christ through word and life, and seek the Lord's will for the ministry of FCA. FCA staff will worship and seek weekly involvement in a local church, be a religious leader and in some cases serve under the authority and assignment of the local church.

This position is at-will employment, meaning that either the employee or FCA can discontinue employment at any time, with or without notice and with or without cause. Also, FCA can modify this Position Description at any time. The Position Description does not create a contract (express or implied) or enforceable promise or representation.