



Application for Employment

Ozark Christian College does not discriminate on the basis of race, color, national origin, sex, disability, or age. As a church-related institution, OCC reserves the right to develop policies consistent with its religious tenets.

Please print or type. Please complete each section, even if you attach a resume. Submit electronically to Human Resources hr@occ.edu.

Personal Information

Name (First, MI, Last)

Address		City	State	Zip
Phone Number	Mobile Number	Email Address		
Are you legally eligible for work in the United States? No <input type="checkbox"/> Yes <input type="checkbox"/>		Have you ever been convicted of, or pleaded guilty or no contest to, a felony or misdemeanor conviction (other than minor traffic violation)? <i>Conviction will not necessarily disqualify an applicant from employment. You are not obligated to disclose sealed or expunged records of conviction or arrest.</i> No <input type="checkbox"/> Yes <input type="checkbox"/> If Yes, please explain		

Have you ever applied for employment with us? No Yes If Yes: Month/Year

Have you accepted Jesus Christ as your personal Savior? No Yes
 What church do you attend? _____ What is its denomination or affiliation? _____

Position

Position You Are Applying For	Available Start Date	Desired Pay Rate
Employment Desired <input type="checkbox"/> Full Time <input type="checkbox"/> Part Time		

Education

Type of School	Name & Location	Year Completed	Graduate?	Degree
Graduate			No <input type="checkbox"/> Yes <input type="checkbox"/>	
College			No <input type="checkbox"/> Yes <input type="checkbox"/>	
Business/Trade/Tech			No <input type="checkbox"/> Yes <input type="checkbox"/>	
High School			No <input type="checkbox"/> Yes <input type="checkbox"/>	

References

Name	Title	Company	Phone

Employment History (Begin with most recent)

1. Employer	Your Job Title & Description	Dates Employed
Work Phone	Supervisor Name	Pay Rate
Address	Reason for Leaving	May we contact? No <input type="checkbox"/> Yes <input type="checkbox"/>
2. Employer	Your Job Title & Description	Dates Employed
Work Phone	Supervisor Name	Pay Rate
Address	Reason for Leaving	May we contact? No <input type="checkbox"/> Yes <input type="checkbox"/>
3. Employer	Your Job Title & Description	Dates Employed
Work Phone	Supervisor Name	Pay Rate
Address	Reason for Leaving	May we contact? No <input type="checkbox"/> Yes <input type="checkbox"/>

Signature

I certify that my answers are true and complete to the best of my knowledge. I understand that nothing contained in this application, or conveyed during any interview is intended to create an employment contract. I understand that filling out this form does not indicate there is a position open and does not obligate Ozark Christian College to hire me. If this application leads to employment, I understand that any false or misleading information in my application or interview may result in my release. I understand that my employment with Ozark Christian College is at-will and can be terminated at any time and for any reason with or without advance notice by myself or Ozark Christian College.

Name (Please Print)	Signature
Date	