

CHILDREN'S MINISTER



The goal of Crossroads Kids is to lead children to an exciting and passionate relationship with Jesus by discipling them through Scripture, family involvement, and relevant children's programs in ministry

DISCIPLESHIP RESPONSIBILITIES

- The Children's Minister will develop a scope and sequence of learning for the Children's Ministry that is grounded by and filled with scripture
- Develop and maintain a children's learning environment that builds a strong foundation of Biblical knowledge and Bible stories in a fun, exciting and energetic environment
- Be responsible for adapting and outlining the vision of Crossroads Christian Church in a children's ministry context
- Clearly and regularly casts the Children's Ministry vision for all volunteers, teachers and parents
- Ensure meaningful recognition and integration of children into the life of the church
- Have a working knowledge of the ORANGE strategy for ministry
- Be comfortable in conversations with large groups, families and individual children about following Jesus and being saved by him.
- Evaluate and chose curriculum to best meet the discipleship needs of the children ministry.

VOLUNTEER RESPONSIBILITIES

- The Children's Minister will recruit, organize, and train volunteer leaders for different aspects for the Children's Ministry
- Work alongside volunteer leaders to train and equip helpers
- Organize a clear and concise plan for communication to all volunteers, workers, and parents through multiple types of communication
- The Children's Minister will work to secure the involvement of children's parents in the planning, implementation, leading, teaching and supervision of children's activities
- Plan and oversee appropriate ratios of children to adults for all children's activities
- Recruit, schedule, and train volunteers for the baby and toddler nursery for Sunday morning and other all church events.
- Provide monthly encouragement and vision casting to all volunteers through different media platforms.

ADMINISTRATIVE RESPONSIBILITIES

- Regularly communicate with parents through different media's and provide opportunity for feedback.
- Ensure adequate and attractive publicity of children's activities
- Develop and maintain a Children's Ministry schedule of events in connection with the overall church calendar
- Continue to develop a secure method of receiving and returning children from parents before and after all children's activities
- Carefully screen the doctrine and background of all children's ministry volunteers and workers
- Continually evaluate the success of events in connection with the overall vision the Children's Ministry and the church
- Maintain regular office hours between Monday and Friday. You are allotted one day off each week in place of Sunday being a work day.
- Contribute monthly to the all church Newsletter . This will be a page of upcoming events, and other needed communication for the Kids ministry.

PROGRAMMING AND CURRICULUM RESPONSIBILITIES

- Sunday Morning
 - Will regularly organize relevant worship and teaching times for the children
 - Will plan relevant activities for Sunday morning's teaching time
 - Will teach lessons that support the scope and sequence for the Children's Ministry.
 - Will regularly teach the plan of salvation
 - Will create take-home experiences for parents to take lessons to the next level.
 - Plan curriculum to fit with the scope and sequence of the Children's Ministry
 - Equip Teachers with needed supplies and materials
 - Oversee all teachers in the Children's ministry to ensure proper teaching/learning environment is happening
 - Oversee Large group worship environment that is built off of the curriculum theme. This includes, props, lights and stage display.
- Sunday Night
 - Work alongside trained leaders for Sunday Night kids programming to create exciting and relevant children's ministry programs
 - Support volunteer leaders

- Organize weekly meal volunteers. This includes parents and other volunteers to provide food for weekly meal
- Sunday Night Live and Little Lambs
 - Through the use of volunteer leaders, provide a relevant atmosphere for active learning
 - Equip leaders with supplies and materials
 - Monitor safety of children
 - Teach and train as needed
- **Vacation Bible School**
 - The Children's Minister leads along with core volunteer team.
 - Equip volunteer leaders to oversee various VBS teams.
 - Meet early and often with the other staff for other ministries' involvement
 - Work with the other staff to creatively create an excitement within the church body for VBS
- **Events**
 - Bring organization, creativity, leadership to the Kids ministry events such as Baby Dedication, Trunk or Treat, Superstart

GENERAL MINISTRY

- Encourage others toward involvement within the church.
- Be a witness for Jesus and seek to make disciples
- Speak the truth in love. Promote unity
- Mentor others with wisdom and grace
- Committed to Crossroads vision of "Connecting People to Jesus and Loving our Community" and its doctrine
- Committed to spiritual integrity
- Contribute to a healthy staff culture by being a team player and not pursuing isolation. This comes with an expectation for team trips or conference attendance.
- Work to uphold staff core values: Take Time to love People, Reflect the Character of Jesus in everything we do, Lead looking ahead with a Heart for the Church, Prioritize the Team over Ourselves, and Be here Work Hard Have Fun and Dream Big.
- Be a team player while planning and participating in large church events to promote church unity and excitement throughout the calendar year.
- Continue to learn and grow in your relationship with Jesus and fields of ministry

WORKING RELATIONSHIPS

- Have a basic working knowledge in technology to download curriculum, run worship software programs(pro-presenter) lighting and sound, check in tablets and printers
- Have a good understanding and strategy for social media pages and groups to regularly communicate with parents and community.
- The Children's Minister is accountable to the Lead Minister and Elders of Crossroads Christian Church
- The Children's Minister will work alongside of the Lead Minister and Elders in areas the involve leadership of children and their families.
- The Children's Minister will work closely with the Student Minister to assure smooth transitions to student programs
- The Children's Minister will participate in weekly staff meetings by reporting on ministry and goals.
- Attend Monthly elders and Team leaders meetings
- Maintain an ongoing working relationship with Tri-County Christian School staff and students
- The Children Minister will actively participate in minister's meetings for Shelby County Christian Assembly. They will positively promote camp to children and families. They will provide organization to the church registration for camp as well as transportation to camp.
- Work alongside Special needs ministry team leader for Sunday mornings , VBS and other areas where needed.

TERMS OF EMPLOYMENT

- This is a salaried position. The corresponding salary and vacation time will be reviewed at least annually by the Lead Minister and Elders.
- This position will include a \$300 conference allowance as well as a family membership to the local YMCA.
- Evaluations will be conducted annually. The first year of employment they will be three and six months
- This position includes 2 weeks of vacation as well as the following holidays: New Years Day, Good Friday, Memorial Day, Independence Day, Labor Day, Thanksgiving, Day after Thanksgiving, a day equivalent to Christmas Eve and Christmas Day.
- Vacation schedules are to be coordinated through the Lead Minister and Elders of Crossroads.

DESIRED QUALIFICATIONS FOR CHILDREN'S MINISTER

- Called by the Holy Spirit to work in God's Church
- Upholds a high level of integrity and personal character
- Passion for children and their families
- Evident prayer life and a zeal for the Word

- Has a proven track record of working well with others
- Ability to work with a broad diversity of people
- Passion for people and reaching the lost for Christ
- Organized skills in managing and overseeing volunteers
- Preferred Bachelors degree from an accredited Bible College.
- Self-motivated, creative and innovative in ministry thinking
- Exemplifies the humility and servant attitude of Christ
- Attend church regularly
- Weekly engages in small group involvement
- Has an excitement to learn and grow in their passion for Jesus and area of ministry.