

IDES Summer Intern

Principle Function: The Summer Intern is responsible for assisting the IDES staff and promoting the ministry of IDES for the summer.

Job Duties:

1. Represent IDES at...
 - a) Christian Service Camps
 - b) Vacation Bible Schools
 - c) Churches
2. Plan, create, design and present lessons and IDES presentations for camps, VBS, etc.
3. Accompany and assist IDES' staff members on promotional events during the summer.
4. Assist with administrative duties at the IDES' office
5. Assist with volunteer events at the IDES' office
6. Assist in an area of service connected to their degree

Working Relationships:

Responsible to: Director of Operations

Works closely with: Volunteer Coordinator, Media Director, US Disaster Coordinator

Skills Required:

Good communicator
Good Writing skills
Outgoing & meets people well
Good Rapport with Teens & Peers
Able and willing to travel
Computer skills

Spiritual Gifts needed:

Teaching
Mercy
Administrative
Gift of Helps (service)

Time required: 40+ hours per week

Length of Service: May – August (Beginning and ending dates are flexible)

Compensation: IDES will provide housing and travel expenses. Intern will receive \$200 per week of service up to ten weeks. The intern will be paid every two weeks during the summer.