

# **Group Care Worker (House Parent) Job Description (Reports to Residential Director)**

- Operate the home in a manner consistent with Christian living. Provide spiritual training in accordance with the beliefs of the Church of Christ/Christian Churches.
- Provide for the physical, emotional and spiritual needs of the children in accordance with traditional parental expectations and the WCCH policies.
- Create a family atmosphere conducive to child's well being and growth, both in physical appearance and emotional tone.
- Administer treatment plans and consult with supervisor concerning any serious behavioral incidents. Communicate methods, goals or problems in the home to the supervisor and seek counsel from the supervisor to their resolution.
- Support all supervisory staff in corrective action initiated by them.
- Cooperate with, communicate with and support other staff members in carrying out their roles and responsibilities.
- Provide for the general maintenance and cleaning of the home, vehicles, on-grounds buildings and grounds.
- Coordinate recreational and work activities for the children including community, school and church activities, daily chores and employment opportunities.
- Transport children to and from activities such as church, school, recreation, lessons, appointments, work and shopping
- Attend staff meetings and in-service training as scheduled.
- Maintain complete and accurate records as are required by supervisor in accordance with WCCH guidelines and state regulations.
- Exercise ability to handle personal and /or stress, frustration and unexpected changes in plans without interfering with relations with the children.
- Show hospitality to all visitors.
- Coordinate and communicate all pertinent information regarding the household to relief house parents. Upon return, review the events and activities of the household during your absence with the relief house parents.
- Represent and present WCCH program at summer camp, VBS, supporting church, etc. as directed by supervisor. Additional week(s) of personal involvement in the summer camp or similar activities will be considered as WCCH schedule permits.
- Perform such other duties as may be required by the supervisor.
- Maintain loyalty to WCCH and confidentiality concerning staff and children's issues.
- Requirements: The staff members responsible for the daily direct care and supervision of the children shall: (1) be at least twenty-one (21) years of age; and (2) have at least a high school or equivalency diploma (3) Meet all Department of Child Services background checks.