

# EARLY CHILDHOOD **MINISTER**

## PURPOSE

To lead people into a growing relationship with Jesus Christ by supporting the organization, contributing to the overall effectiveness of the staff, and providing the chief visionary leadership and oversight to the Early Childhood Ministry (birth to Kindergarten).

## SUMMARY

**Department:** Ministry

**Direct Report:** Elementary Minister

**Areas of Focus:** Sunday Morning Ministry, Family Ministry, and Events

## ROLE SPECIFICS

- Develop a clearly defined vision and strategy for discipleship within the early childhood ministry that works in conjunction with the overall vision of the Forum Kids and Forum Student ministries
- Develop and implement strategy for whole-family discipleship; working with families to equip and empower parents to disciple their children.
- Recruit, train, lead, and retain volunteers for all nursery - kindergarten to grow the Sunday morning ministry.
- Create and implement ideas to accompany curriculum, including lesson prep, communication to volunteers, and getting tech ready.
- Lead or direct the large group worship time to engage the kids and connect them to that week's lesson.
- Create and send out weekly parent communication (At Home Weekly) to all families in the Kids and Student Ministries.
- Provide events beyond Sunday morning (i.e. summer camp) for early childhood kids and families to experience fellowship, service, outreach, and spiritual growth.
- Design and execute two or more family events per year for Forum Kids Ministry
- Provide oversight to the Forum Kids budget.
- Performs other duties as assigned by Forum Kids department leader.
- Work as a team player with the rest of the Forum staff. This includes making every effort to attend all staff functions.

## APPLICANT REQUIREMENTS

1. Has a personal, active and growing relationship with God through Jesus Christ.
2. Energetic, warm and able to share the love of Jesus to children and their families.

3. A proven passion for Early Childhood Ministry with the ability to connect with and dynamically interact with children in large group and small groups settings.
4. Knowledge and experience in interpreting the Bible, in child development and in faith development in children.
5. Maintains confidentiality as appropriate and accountable with church resources.
6. Able to balance work and family.
7. Seeks opportunities to grow professionally.
8. Agrees with the Forum Christian Church Statement of Faith and doctrine of the Christian Churches.

## DETAILS

Office hours: 40 per week

Salary: N/A per year total compensation package

Benefits: Health and Disability Insurance