



Connections Director

Christian Fellowship Church, Evansville, IN

Hours: Salaried, Generally 40-45 hours per week

Accountability: Adult Ministry Team Leader

Position Summary

This person will be responsible for fostering a welcoming environment by overseeing the first impressions and connections ministries at CFC. This includes the Welcome Center, Connections Center, and CFC@home areas, along with recruiting and managing volunteers to serve as greeters, ushers, and hosts.

Primary Functions

- Ensure a welcoming environment for both guests and members
- Manage Welcome Center, Connection Center and CFC@home
- Recruit, train, and manage volunteer teams to staff Welcome Center, Connection Center, and CFC@home, and to serve as ushers and greeters
- Connect with new attendees in follow-up to welcome cards
- Serve as a resource for those with questions, or who would like to get involved, connecting them with appropriate staff, elders, or volunteer leaders

Secondary Functions

- Assist with helping people find their volunteer fit in various ministries at CFC
- Oversee Meet & Greet, Intro to CFC, Membership class, and Parent Dedications
- Oversee Communion preparation and distribution
- Oversee preparation for candle lighting at Christmas Eve services
- All other duties as assigned by Adult Ministry Team Leader

Qualifications

- Strong interpersonal skills
- Humble, coachable, and teachable. A team player with a heart for ministry
- Ability to recruit, train, and manage a large volunteer team
- Ability to utilize ministry-related software to organize and facilitate a healthy and growing ministry environment
- A personal and growing relationship with Jesus

Outcomes: Fostering a welcome environment at Christian Fellowship Church where guests and members feel welcomed, known, and valued.

Not sure if you meet these requirements? We encourage you to apply anyway!