MN 3702
Church Leadership
Course Syllabus
Church Leadership

MN 3702

Instructor

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Position: VP of College Relations/Professor of NT & Church Leadership
Credentials: MDiv NT
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Virtual Office Hours: five virtual hours per week TBA; emails answered within 48 hrs.

Course Description

This course is a study of the dynamics of leadership as they apply in a local church setting. Classes will involve readings, online discussions, problem solving and scenario assignments. During the course, each student will be led to discover his/her leadership style while gaining new skills and insights into church leadership.

Textbooks

Title: The Advantage: Why Organizational Health Trumps Everything in Business
Edition: 1st
Author(s): Patrick Lencioni
ISBN10: 0470941529
Format: Hardcover, Kindle, Audio CD
Pub. Date: March 13, 2012

Title: One Size Doesn’t Fit All: Bringing Out the Best in Any Church Size.
Author(s): Gary McIntosh
ISBN10: 0800756991
Format: Paperback, Kindle
Pub. Date: August 1, 1999
College Mission

The ultimate mission of Ozark Christian College is to glorify God by evangelizing the lost and edifying Christians worldwide. The immediate mission of Ozark Christian College is to train men and women for Christian service as a degree-granting institution of biblical higher education.

College Learning Goal

The learning goal of Ozark Christian College is to educate and equip students to become like Christ and serve Christ in leadership ministry. Graduates will be biblically grounded, spiritually matured, culturally engaged, and vocationally prepared.

College Learning Outcomes

Students who graduate from Ozark Christian College will...
1. Know and value the historical and theological content of the Bible
2. Interpret scripture to discover the author’s intended meaning
3. Communicate effectively in written and oral forms
4. Think critically from a Christian worldview
5. Evaluate their spiritual formation and develop plans for continued growth
6. Articulate how the global mission of the Church relates to their intended ministry settings
7. Meet specific ministry competencies (as determined by each department)
Course Goals
1. To develop an accelerated maturity through the critical processing and application of leadership principles.

Course Objectives

Upon completion of this course learners should be able to:

- Apply knowledge of Biblical texts to key components of Christian leadership, such as church structure and leadership roles.
- Develop and articulate their personal philosophy of leadership, that is Biblically and value grounded.
- Differentiate various styles of leadership and discuss how to engage with each in a ministry setting.
- Demonstrate an ability to lead and collaborate with others through various ministry scenarios.
- Think critically about key leadership issues.

Information Literacy

Ozark Christian College is committed to information literacy training. This training will be intentional, incremental, and missional. Students will learn to access, evaluate, and utilize pertinent information in their ministry preparation.

ADA Accommodation

If you have a disability and are requesting an accommodation, please contact the Executive Director of admissions at 1-417-624-2518 x2006 as soon as possible.

Course Policies

OCC Student Email Address
All Ozark Christian College students must use the official e-mail address provided by the college (lastname.firstname@my.occ.edu) to receive communication from the faculty and staff. The OCC student e-mail address may be forwarded to another e-mail service (e.g. yahoo.com or hotmail.com). Email will be the professor’s chosen method of communication with the student in this course, so check your email regularly.
OCC Online/Distance Learning Attendance

Online courses often demand greater discipline and careful attention to details within a compressed period of time compared to on-campus courses. Students are strongly advised to remain in close contact with their online instructor in the event that they must be absent for a brief period of time. Attendance in online courses will be taken on a weekly basis. Students will be expected to actively participate according to the individual course syllabus.

Participation may include, but not be limited to: submitting written assignments, posting in graded forum discussions, completing exams, and written communication with the instructor directly related to the course. **Online students who do not participate in the above ways for seven consecutive days will be considered absent. Students are permitted a maximum of one absence.**

The following scenarios may negatively impact a student's academic record and financial aid opportunities.

1. Students who do not login within the first four days of an online course will be administratively dropped. They will receive a 100% refund but will be assessed a drop fee. Personnel from the Online Learning Office will contact students via their OCC student email account and current phone number to assist them prior to this deadline.
2. Any online student who misses twelve consecutive days will be contacted by the instructor via the student's OCC email account. The student will be given 48 hours to communicate their intentions. Those who do not respond, or who do not wish to continue in the course, will be dropped and will not receive a refund. Instructors will promptly convey this information to the Registrar's Office. If this occurs within the first five weeks of the course, a grade of "W" will be given. If after the fifth week, the student will receive a failing grade.
3. If online students acquire two non-consecutive absences, they will fail the course. For further explanation, please see current course catalog section, “Academic Policies.”

Assignment Submission

All assignments will be facilitated through our Canvas course site. You may post replies to the discussions forums, as well as take quizzes and exams. For written assignments, save documents in either .doc, .docx, .pdf, or .rtf format (or as otherwise indicated by your instructor) and upload them to the Canvas site.
**Late Work**
Assignments are due on Thursday and Sunday by **11:59 pm Central Standard Time**. Late work may or may not be accepted, at the discretion of the teacher. Any grade deductions will be assessed on a case-by-case basis. If you have a question about a particular assignment, please contact the teacher well ahead of the deadline.

**Responses to Your Work**
You may generally expect replies to personal communication (email, Canvas inbox) within 24-48 hours. For written assignments, the professor will endeavor to grade and give feedback within seven days of the due date.

**Academic Honesty**
Due the commitment of training men and women for Christian service and the commitment of educational excellence, academic integrity is our natural expectation. Compelling evidence of academic dishonesty (e.g. cheating or plagiarism) will be reported to the academic dean’s office and the student development office. Penalties could range from failure of an assignment to suspension from college. Students should avoid dishonesty and irresponsibility at all costs.

**TurnItIn**
Ozark Christian College contracted with iParadigms, LLC for Turnitin® services to be used at the instructor’s discretion. The Originality Check service allows students to submit a paper through Canvas to check for improper citation and potential plagiarism before it is submitted to the instructor. The Peer Review service allows students to submit assignments anonymously to peers for editing and feedback. Students agree that by taking this course all required papers may be subject to submission for textual similarity review to Turnitin.com for the detection of plagiarism. All submitted papers will be included as source documents in the Turnitin.com reference database solely for the purpose of detecting plagiarism of such papers. Use of the Turnitin.com service is subject to the Usage Policy posted on the Turnitin.com site.

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**Netiquette Guide**

OCC Online Courses require a behavior adequate for the online environment and online communication. These guidelines are not all-inclusive, but do indicate the level of discourse and integrity required in the course. Breaching the Netiquette guidelines may be grounds for academic discipline.
Use appropriate language for an academic environment
  • Communicate with complete sentences
  • Utilize proper grammar usage
  • Refrain from crude language and slang
  • Avoid sarcasm or any easily misunderstood facet of language
  • Be brief, yet precise in communication
  • Directly address the recipient of your language

Communicate in a positive, respectful, and edifying manner
  • Provide constructive criticism and balance due the dialogue when possible
  • Refrain from using logical fallacies, especially ad hominem attacks
  • Do not harass or denigrate course participants
  • Respect diversity of experience, opinion, and heritage
  • Avoid sharing embarrassing or overly personal information about others

Implement these good practices
  • Read posts aloud prior to submission
  • Compose submission in a self-saving word processor
    • Google Apps, MS Skydrive, recent versions of Word
  • Cite any sources used according to Turabian format
  • Participate and engage regularly
    • Avoid absence from the conversation
    • Avoid domination of the conversation

Technical Help

Online students have the highest priority when requesting technical assistance and multi-tier 24/7 support is provided. Our goal is to confirm the receipt of an issue within 10 minutes and fully resolve the issue within 24 hours. Technical support for the Canvas system, network, your personal computer, or any other non-academic requests should be directed in the following manner:

1. Click “Help” in the top right corner of Canvas.
2. Check to seek if the issue is addressed in the Canvas Guides.
3. If you cannot find an answer to your problem, submit a help ticket by clicking “Report a Problem.”
4. If your problem is still unresolved after 24 hours or if you have not received any communication from a support representative, please submit your problem by contacting Chris White at white.chris@occ.edu.

All academic requests regarding due dates, activities, item visibility, etc. should be directed to the course professor.
Required Course Tools/Connectivity

Successful participation in this course requires the student to possess or obtain (and know how to use) the following in addition to course books:

- One fully functional and adequately performing desktop or laptop computer, free of known viruses.
- A word processor that can publish or save into .doc, .docx, .pdf, or .rtf format.
- Access to your @my.occ.edu email address.
- Daily access to a reliable internet connection of at least 1MB/s speed.
- A webcam and mic (typically integrated on most laptops).

Resources for Research

Academic research assistance is primarily available through the course professor who will be able to advise you on appropriate resources and connect students with applicable OCC Library and Learning Center services. All OCC online student have access to the EBSCO reference database with the following credentials:

- URL: http://search.ebscohost.com
- Login: ozarkchristian
- Password: Password

Apart from what OCC offers, most local public libraries have access to electronic journal databases and interlibrary loan services and the Open Library project provides online students with over a million e-book titles, and the directory of Open Access Journals offers free academic journal access to the public.

- http://openlibrary.org/
- http://www.doaj.org/
# Course Topic Outline

<table>
<thead>
<tr>
<th>Module</th>
<th>Topics Covered</th>
<th>Hrs./Min. Covered</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Biblical Foundations for Leadership  &lt;br&gt; Prezi - Leadership in the Bible  &lt;br&gt; Video - Jesus Shaped Leadership (Mark Christian)  &lt;br&gt; Synchronous - Current role and interests  &lt;br&gt; Forum Post - What is one question about church leadership that you have? (posts should be 200-250 words. Use Biblical citations where appropriate.)  &lt;br&gt; Paper - Leadership metaphors &amp; roles (4-5 pgs)  &lt;br&gt; Reading - Redefining Leadership, pg 11-127  &lt;br&gt; Bonus Reading - Matt Proctor &amp; Don Green Articles (links to CS)</td>
<td>15-17 hr.</td>
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<td>2</td>
<td>Leadership Styles and Philosophy  &lt;br&gt; Video - Motive Matters Colors (Van Benson)  &lt;br&gt; Integrated Quiz - Personality styles [two website links]  &lt;br&gt; Worksheet Activity - Evaluating Leadership Styles  &lt;br&gt; Forum Post - Scenario Assignment: What personality or leadership style do you have the most difficult time working with and why? Share an example.  &lt;br&gt; Reading - Redefining Leadership, pg 131-175  &lt;br&gt; Paper - Philosophy of Leadership, Leadership Style, Dark sides (5 pgs)  &lt;br&gt; Bonus: 5 Levels of Leadership [link: Maxell, 27 minutes]</td>
<td>15-17 hr.</td>
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<tr>
<td>3</td>
<td>Leading Self  &lt;br&gt; Video - Living in wisdom (Randy Gariss) *Confirmed  &lt;br&gt; Prezi - Dark Sides (Jim Dalrymple)  &lt;br&gt; Prezi - Time Management  &lt;br&gt; Prezi - Creating personal core values, boundaries and goals  &lt;br&gt; Podcast - Keystone Habits, Andy Stanley Podcast  &lt;br&gt; Reading - Reviewing Leadership, pg 73-136  &lt;br&gt; Forum Post - What are your biggest struggles in leadership and how do you strive to lead through those struggles?  &lt;br&gt; Online Tool - Emotionally Healthy Spirituality Survey  &lt;br&gt; Project - Personal core values, boundaries and goals (include block schedule)  &lt;br&gt; Bonus: How to use your time wisely [Stanley link: 27 min]</td>
<td>15-17 hr.</td>
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<tr>
<td>4</td>
<td>Leading with Purpose, Vision and Clarity  &lt;br&gt; Video - Defining Purpose &amp; Vision  &lt;br&gt; Video - Church life cycles  &lt;br&gt; Video - Creating a Strategic Plan  &lt;br&gt; Video - 4 Disciplines of Execution (17 min video or review?)  &lt;br&gt; Forum Post - What are your opinions of using business/organizational leadership principles in church leadership?  &lt;br&gt; Podcast - Vision is a Team Sport, Andy Stanley Podcast  &lt;br&gt; eBook - Church size dynamics (Timothy Keller article)  &lt;br&gt; Reading - One Size Does Not Fit All, pg 13-83.</td>
<td>15-17 hr.</td>
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</tbody>
</table>
|   | Reading: *When God Builds a Church*, pg 1-72  
Project: Strategic Plan |
|---|---|
| 5 | **Leading toward Change**  
Audio/Video?-How people deal with change (Jeff Walling)  
Video- Choosing Communication Vehicles  
Video-Filtering criticism  
Forum Post-Worship style change...  
**Reading: One Size Does Not Fit All**, pg 85-171.  
**Reading: When God Builds a Church**, pg 73-146  
**Project:** Healthy change management process  
Bonus: Simon Sinek, TED - 18 minutes |
|   | 15-17 hr. |
| 6 | **Leading through Conflict and Crisis**  
Video- Confronting sin and church discipline (Peter Buckland)  
Video- Dysfunctions of a Team by Lencioni [link - 40 minutes]  
Synchronous-Dealing with conflict  
Forum Post-Scenario assignment  
**Reading:** *The Advantage*, pg. 1-72  
**Reading: When God Builds a Church**, pg 147-228  
**Project/Paper:** Church conflict in the New Testament |
|   | 15-17 hr. |
| 7 | **Leading a Team**  
**Podcast:** Defining Your Organizational Culture (pt 1 & 2), Andy Stanley Podcast  
Video-Boundaries and policies  
Video- Team Core Values (aspirational/actualized)  
Video- Death by Meetings by Lencioni [link - 21 minutes]  
**Forum Post:** Essentials for working under authority?  
**Project:** Leadership Development Plan  
**Reading:** *The Advantage*, pg. 73-188  
**Reading: When God Builds a Church**, pg 229-284  
Bonus Material: link [Staffing systems by Andy Stanley] |
|   | 15-17 hr. |
| 8 | **Leading in the Mundane**  
**Podcast:** Listen to a Podcast from EntreLeadership (top 5 choices  
**Forum Post-Paper:** Leadership in the Pastoral Epistles  
**Video:** Jim Dalrymple |
|   | 15-17 hr. |

**Total Hours Students will Spend Working on Course Assignments (120-135 Total)**

|   | 120- 136hr. |
Grades

Below is a listing of assignments that comprise the 100% percentage points possible for this course.

<table>
<thead>
<tr>
<th>Assignment</th>
<th>Grade</th>
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<tbody>
<tr>
<td>Forum Post or Synchronous Sessions (23 points each)</td>
<td>24</td>
</tr>
<tr>
<td>Leadership Metaphors &amp; Church Structure Paper</td>
<td>10</td>
</tr>
<tr>
<td>Personality Profile Reflection</td>
<td>5</td>
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<tr>
<td>Personal Core Values &amp; Boundaries</td>
<td>6</td>
</tr>
<tr>
<td>Strategic Ministry Plan</td>
<td>10</td>
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<tr>
<td>Change Management Process</td>
<td>5</td>
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<tr>
<td>Conflict in Scripture</td>
<td>10</td>
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<tr>
<td>Leadership Development Plan</td>
<td>5</td>
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<tr>
<td>Leadership in the Pastoral Epistles</td>
<td>10</td>
</tr>
<tr>
<td>Textbook Reading</td>
<td>15</td>
</tr>
<tr>
<td>Total Points</td>
<td>100</td>
</tr>
</tbody>
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Grading Scale

<table>
<thead>
<tr>
<th>Total Score</th>
<th>Course Grade</th>
<th>Value</th>
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</thead>
<tbody>
<tr>
<td>100-95 points</td>
<td>A</td>
<td>4.0</td>
</tr>
<tr>
<td>94-93 points</td>
<td>A-</td>
<td>3.67</td>
</tr>
<tr>
<td>92-91 points</td>
<td>B+</td>
<td>3.33</td>
</tr>
<tr>
<td>90-87 points</td>
<td>B</td>
<td>3.00</td>
</tr>
<tr>
<td>86-85 points</td>
<td>B-</td>
<td>2.67</td>
</tr>
<tr>
<td>84-83 points</td>
<td>C+</td>
<td>2.33</td>
</tr>
<tr>
<td>82-79 points</td>
<td>C</td>
<td>2.00</td>
</tr>
<tr>
<td>78-77 points</td>
<td>C-</td>
<td>1.67</td>
</tr>
<tr>
<td>76-75 points</td>
<td>D+</td>
<td>1.33</td>
</tr>
<tr>
<td>74-72 points</td>
<td>D</td>
<td>1.00</td>
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<tr>
<td>71-70 points</td>
<td>D-</td>
<td>0.67</td>
</tr>
<tr>
<td>69-0 points</td>
<td>F</td>
<td>0.00</td>
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For further information on grading policies, refer to the college catalog.