

POSITION DESCRIPTION

Children's Minister/Director

Overview: The director of kid's ministry at Severn Christian Church is responsible for ensuring the spiritual growth and development of children ages birth through 5th grade. This includes leadership of all Sunday morning worship services (programming, curriculum selection, teaching, classroom management, teaching classroom management, etc.) and once-a-month special events for children.

Administrative Guidelines:

The staff minister is expected to conduct their professional and personal life in such a manner as to be above reproach. At all times, they should be like Christ in character.

General Purpose of Position:

To build young disciples for Christ by developing and implementing a comprehensive approach to student ministry (teaching, group building, worship, discipleship, mission, and outreach) while serving as a spiritual leader and role model. The primary age group they will work with is Kindergarten-5th grade.

Organizational Relationship and Supervision:

This minister reports to the executive leadership team for spiritual and ministry guidance. The ministry staff submits to the authority of the elders.

Primary Responsibility:

There shall be a comprehensive approach to the development and implementation of the children's ministry at all levels and in all ministry areas of the local church. The comprehensive approach is based on the understanding of the primary task of the Children's ministry to

- Care for and oversee the church's Children's ministry.
- Develop and maintain a Children's Ministry strategy that aligns with the church's overall vision.
- Develop and maintain a system of support for small group leaders.
- Establish an ongoing training program for small group leaders.

- Recruit and train new small group leaders.
- Create a strategy for involving more of the congregation in small group ministries.
- Review the Children's Ministry curriculum for biblical fidelity and ability to engage users, which fits within the church's mission and vision. Make recommendations of appropriate curriculum to group leaders.
- *Participate in all staff meetings and retreats.*

Responsibilities:

- Oversee all programming for children throughout the church.
- Create a relational environment of fun for kids.
- Assist with the church's annual Kids' Vacation Bible School outreach event, including music selection, development of messages/teaching, and using games and other artistic elements that inspire children to learn about God.
- Lead and execute a week of camp for kids, such as CIY Super Start/ and or church camp.
- In consultation with other church leaders, define a vision for the children's ministry that contributes to the church's overall vision. Develop a ministry plan to achieve that vision.
- Assist the lead preacher in the planning and execution of periodic child dedication services as required, meeting the needs and expectations of families attending SCC.
- Recruit, develop, disciple, and deploy children's ministry volunteers.
- Regularly report to the church's leadership about the accomplishments of the children's ministry.
- Maintain the integrity of the children's Bible teaching time by ensuring the instruction is consistent with the doctrinal convictions of the church.
- Manage all children's ministry staff that work with children from infancy through fifth grade.
- Identify and execute ministry and mission opportunities for children to participate in.
- Explore emerging technologies that help engage more volunteers in the church's ministry.
- In consultation with other children's ministry leaders and senior church leadership, develop an annual budget for the children's ministry and operate within the constraints of that budget.

- Review all curriculum used by the children's ministry and ensures they are consistent with the church's doctrinal commitments.
- Participate in general pastoral duties (weddings, funerals, counseling, etc.).

Qualifications and Aptitudes:

- A calling to Children's Ministry.
- Experience in a leadership capacity at a local church.
- Demonstrated experience training others in ministry activity.
- A relational and engaging personality that tends to value people over completing tasks.
- Experience with multiple types of small group strategies.
- An ability to work with people of varying ethnicities, socio-economic levels, and generations.
- Understanding of and willingness to serve within the doctrinal commitments of the church.
- A personal history of Student Ministry involvement.
- Growing Christian faith and character.
- A commitment to the mission of the church.
- A lifestyle is congruent with the biblical requirements for leaders (1 Tim. 3:1-13; 2 Tim. 2; Titus 1:5-9).