

Candidate Profile - Associate Minister

Reports to:

Senior Minister and Elders and is ultimately accountable to the congregation.

Education:

At least a BA in a ministry field from a nationally recognized Bible college/seminary with a working understanding of Hebrew and Greek. Master's degree in a ministry field or working toward preferred.

Professional Background:

Has served in vocational ministry with at least one congregation. Experience preferred: Youth Ministry; Outreach Ministry; Preaching and Teaching.

Other Experience Desired:

Small group leadership; marriage and grief counseling; hospital and shut in visitation; performing funerals and weddings; service as a chaplain at a hospital, prison, police or fire department, or in the military; musical ability and experience; proficient technology skills.

Spiritual Vitality:

Life that demonstrates a love for God; committed to being a lifelong student of the Bible; devoted to disciple others and develop new leaders; demonstrating a love for people; outgoing; friendly; personable; charitable; willing to help out; willing to be accountable; able to encourage and rebuke with love; displays the Fruit of the Spirit.

Professional Abilities:

We recognize that no one meets the following list perfectly. The Associate Minister should have a teachable spirit and be willing to learn and be mentored in the following: able to preach and teach the Word with authority, clarity, and humility; demonstrates administrative skills in organization, management, delegation, leadership, and supervision; willing and able to mentor, train and develop ministry skills in others; demonstrates skills in Christian counseling relying on the Word to lead, guide, rebuke, and direct people's behavior.

Primary Associate Minister Responsibilities

- The Associate Minister will be responsible to directly oversee Youth and Children's ministries in the church.
- Assist in developing and overseeing Community Outreach programs.
- Participate in preaching on a regular basis for both services.

Staff and Administration Responsibilities:

- Assist Senior Minister with overseeing and determining staff needs and responsibilities as assigned.
- Assist in making recommendations to Elders for new staff, training, and evaluation of staff.
- Assist in the preparation for worship services.
- Assist in responsibilities for all required paperwork being submitted to proper governmental authorities.
- Help review financial reports and make budget adjustment recommendations as well as prepare and propose new annual budgets in cooperation with the Senior Minister and Elders.