

Copper Hills Family Life Ministry Team

Department: Family Life Ministries
Location: Copper Hills Church
Ministry Title: Children's Director (LCH)
Reports to: Family Life Pastor

The CHFL Team is a group of disciples who are responsible to give spiritual leadership to all aspects of the Copper Hills Church Family. Our vision is for each child and student to be independently dependent on God through a personal and active relationship with Jesus by the power of the Holy Spirit. (described in Colossians 2:6-7)

Children's Director – Later Childhood

Ministry Description:

The Children's Director is responsible for the development and implementation of the vision, strategy and tactical elements for all programs, activities and educational aspects related to Children's Ministries at Copper Hills Church. The primary ministry responsibility of the Children's Director will be to lead and direct the Copper Hills Children's Ministry Volunteers Team; this includes but is not limited to the oversight of outreach initiatives, worship experiences, Biblical teaching, prayer, fellowship and individual discipleship.

This person will give spiritual leadership to the team and management matters. This person reports, makes recommendations, and is accountable to the Family Life Pastor.

Qualifications:

- Mature and growing Christian (as described in 1 Tim 3 & Titus 1)
- Deep and growing love for God and the Church
- Spiritual Gifts of Leadership and Discernment
- Relational & Organizational skills
- Daily incorporation of spiritual disciplines
- Desire to incorporate individual ministry into a team of ministers
- Supportive of the Copper Hills Vision, Mission, Values and Beliefs
- Strong passion and desire to shepherd children in their walk with Jesus

Major Ministry Responsibilities:

The Copper Hills Children's Ministry Director leads a team of Volunteer Adult and Youth Leaders including.

- Recruit and onboard volunteers to meet ministry needs
- Train and ongoing development of volunteer leaders
- Prepare and present Scope & Sequence for Children's Ministry
- Ensure safety / security measures are enforced in all areas of Children's Ministry
- Organize and execute other events: Outreach, Family Date Night, Understanding Baptism, etc...
- Meet with Volunteer Key Leaders bi-weekly via 1-1 and Team Meetings
- Meet with and report to the Copper Hills Family Life Pastor weekly
- Attend and participate in bi-weekly Copper Hills Staff Meetings and various events
- Be the public voice of the Copper Hills Later Childhood Student Ministry

These team members will have specific roles and responsibilities and work in conference with each other under the direction of the CHC LCH Children's Director in conjunction with the Family Life Pastor.

1. Family Life Pastor
 - a. Soul Health Check
 - b. Monthly/Quarterly Fractal Review
 - i. Gap Analysis
 - ii. On Boarding Process
 - iii. Leader Training & Development
 - iv. Hiring & Recruiting
 - v. Next Gen Leaders
 - c. Milestones & Event Planning
 - d. Monthly/Quarterly Scope & Sequence Review
 - e. Annual Budget Review – Supplies & Support purchases
 - f. Risk Management
 - g. Website / Communication pieces
2. Children's Director (Team)
 - a. Staff and maintain & develop leaders for each LCH area
 - b. Execute Sunday Curriculum successfully
 - c. Oversee volunteers under LCH status
 - d. Participation in Milestone / Outreach events
 - e. Communication points to parents / families
3. Youth Volunteer Director
 - a. Staff and maintain & develop Youth Volunteers for ECH / LCH areas
 - b. Youth Volunteers prepared and executing Sunday Curriculum successfully
 - c. Oversee Youth Volunteers in Children's Ministries
 - d. Participation with Youth Volunteers in Milestone / Outreach events
 - e. Liaison for Youth Volunteers and Adult Leaders
4. Initiate Director - First Impressions, Check-in, Security
 - a. Staff and maintain respective team members
 - b. Communication of all Safety & Security issues
 - c. Scheduled Safety & Security Training for new volunteers
 - d. Annual Safety and Security Training for entire team
 - e. Check-in and First Impression experience