

JOB DESCRIPTION

Assistant Pastor of Youth and Young Adults

CHURCH VISION: Reach out through Jesus Christ to bring people to spiritually abundant life and eternal salvation.

GENERAL DESCRIPTION: The full-time Assistant Pastor of Youth and Young Adults (hereafter “APYYA”) works, first and foremost, to help people grow as disciples of Jesus and to live out the church’s vision. The APYYA will participate in all areas of the church’s ministry, with an emphasis on youth and technology. The APYYA works with volunteers, supportive teams as needed, and the Board to accomplish those ministries. The APYYA receives day-to-day supervision from the Senior Pastor and works with the rest of the staff in an atmosphere of teamwork and cooperation. The APYYA will have the opportunity to teach (preach) during the weekend worship services a few times per year.

REQUIREMENTS: Deep, personal commitment to Jesus Christ and a desire to live in a God honoring way. Must be committed to his/her own spiritual growth, including daily prayer and time with the scriptures. Minimum three-to-five years of ministry experience, preferably in an area related to youth ministries and/or young adult ministries, as well as proficiency in social media (e.g. Facebook, Instagram, YouTube), worship technology (e.g. PowerPoint/Media Shout), and website editing. The APYYA will assist with pastoral duties (visiting the sick, weddings, funerals, etc.) and will assume those duties in the absence of the Senior Pastor and Associate Pastor. Ordination is not required, but there is an opportunity for the APYYA to complete a ministerial licensing program, or seek ordination with the Christian Church (Disciples of Christ).

EDUCATION:

Preferred Bachelors degree in ministry/theology or a related field.

HOURS: This is a full-time position requiring a minimum of 40 hours per week. Because of weekend work and some night meetings, the schedule will remain flexible, to be worked out jointly by the APYYA and the Senior Pastor.

CONFIDENTIALITY: This position will expose the APYYA to matters of a confidential nature. All such information is to be held in the strictest of confidence. Breaking confidentiality is grounds for appropriate disciplinary action, including dismissal.

TERMS: Neither the APYYA nor Wyatt Park Christian Church is entering into a contract regarding employment duration, and it may be ended with 30 days notice. The Senior Pastor will prepare and present a formal evaluation of the APYYA’s job performance annually, during the 4th quarter.

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DUTIES: This position will be kept flexible, with an intentional openness to the leading of the Holy Spirit. The boundaries are (1) the Vision Statement and (2) the need to help youth grow as disciples of Jesus Christ. There is great freedom within those boundaries, but the following duties should be carried out:

1. Create with the staff and congregation a model for spiritual growth and discipleship for youth and young adults (high school, college, and 30-somethings) with opportunities available at various levels of spiritual maturity and requiring varying amounts of time, study, and commitment.
2. Collaborate with volunteers, supportive teams, the Senior Pastor Associate Pastor, and Board to:
 - a. Evaluate current programming and improve as needed.
 - b. Coordinate new and existing programming for youth and young adults through leadership recruitment, publicizing opportunities, and encouraging participation.
 - c. Annually set challenging, but reasonable goals for ministries for which the APYYA is responsible.
3. Serve as the primary pastor for high school youth, which includes, but is not limited to: regular presence at church-sponsored youth gatherings and events, recruitment and support of adult volunteers, pastoral guidance and care of high school youth and their sponsors.
4. Work with the Senior Pastor to provide pastoral care and leadership to young adults (college age to 30-somethings).
5. Work with Associate Pastor to accomplish administrative / organizational tasks, including development and administration of annual budgets for ministry to children, youth, and young adults, and procurement of curriculum and other resources for regular programming and special events.
6. Work with the staff to keep the website current, and communicate on WPCC social media platforms (Facebook, Instagram, YouTube, etc.).
7. Coordinate with the Senior Pastor to teach (preach) during weekend worship services (once every 5 or 6 weeks). Presence in worship at other times is desirable, but not required depending on the APYYA's needed involvement with classes, groups, etc.
8. Work with the Associate Pastor to support the Sunday morning tech team via recruitment, scheduling, and any necessary training.
9. Assist the Senior Pastor with pastoral care duties when needed, and assume pastoral care duties in the Senior Pastor's absence.
10. Abide by the policies set forth in the WPCC Personnel Policies Manual.