

6th-12th Grade Minister Job Description

Title: Youth/Next Generation Minister

Location: Wilkinson, Indiana

Church Size: 400 average attendance with approx. 700 members / Group Size: 80

Reports to: Senior Minister & Elders (Specific Elder over Ministry)

Status of Position: Full Time, Salaried

Purpose: WCC is all about changing lives. We do this through relationships, first with Jesus Christ and second with the Body of Christ. We follow the mission of Christ that He lays out in Matthew 28. (The Great Commission) Our Youth Ministry should mirror this.

Responsibilities include:

- **Design Sunday School for Jr. and Sr. High School. (Teach and lead one or the other or rotate)**
- **Attend both First and Second Service, specifically looking for students to build relationships with.**
- **Willing to fill in where needed. (Media, prayer, announcements, etc..)**
- **Organize and lead “Youth Sunday” 2-3 times per year**
- **Sunday Nights**
 - **Design and implement student ministries for Jr and Sr. High School**
 - **Student level messages**
 - **Student lead worship**
 - **Small groups for students**
 - **Cafe**
 - **Group games**
 - **Free time**
 - **Schedule child care for sponsors kids under Kindergarten age**
 - **Recruit and train adult youth sponsors**
 - **Recruit and train student leaders**
- **Organize and Execute Large Events**
 - **ICYC**
 - **Ski Retreat or Winter Retreat**
 - **CIY MOVE**
 - **CIY Believe**
 - **Mahoning valley camp Dean or Co-Dean 1 week**

- **Organize and Execute Small Events**
 - Bonfire
 - Superbowl Party
 - Lock In
 - Bowling, indoor rock climbing, paintball, etc..
- **Relationship Building**
 - Regular School Visits (at least twice per week)
 - Attend Extra-curricular activities of students (Sporting events, Concerts, County Fair etc...)
 - Coaching and/or Extra-curricular School involvement, especially FCA
 - Sponsor team training, organizing, scheduling, recruitment, etc.
- **General Ministry**
 - Hospital Calls- when appropriate
 - Funerals- when appropriate
 - Community Involvement focusing on our school districts
 - Weddings- when appropriate
 - Assisting with Church events and helping other staff when needed
- **Meetings**
 - Elder - Monthly
 - Staff - Weekly
 - Youth Sponsor & Training - 1 per semester and when needed

Additional:

- **Must be relational and have a heart for Christ and a personal desire to grow to be more like Him.**
- **Must have vision and a demonstrated ability to plan, organize, coordinate, and to manage time & schedule wisely.**
- **Must be timely and keep office hours 4 days a week (plus Sunday) as assigned by the Senior Minister. Regular office hours are 8:30am-4:00pm during the business week. Schedule may be adjusted when spending time with 6-12th grade students outside of regular time. Office hours also count when spending time with students.**
- **Must keep office and ministry areas professional and appropriate for children. You will regularly meet with parents, sponsors, and students in your office and around the church.**
- **Must have good written and verbal communication skills, conflict management skills, and computer skills. These are all necessary for a ministry to function.**
- **Must work effectively with children, parents, diverse individuals, and teams of volunteers.**
- **Must be a team player with all parties in WCC.**

