

INTERNET ACCEPTABLE USE POLICY

Access to computer systems and the network owned or operated by OCC imposes certain responsibilities and obligations and is granted subject to college policies, and local, state, and federal laws. Acceptable use is ethical, reflects academic honesty, and shows restraint in the consumption of shared resources. It demonstrates respect for intellectual property, ownership of data, system security mechanisms, individual privacy rights and freedom from intimidation, harassment, and unwanted solicitations.

Almost all commercial software is protected by the Federal Copyright Act. Use of College resources for the use of or the copying of computer software that does not contain specific permission to copy is prohibited. The unauthorized publishing of copyrighted material is prohibited and users are responsible for the consequences of such unauthorized use. All users are prohibited from loading any software of any kind, including games and chat software, on College computing equipment without proper authorization.

Downloading any unlicensed copyrighted materials or files, such as music, pictures, clipart, or documents, is prohibited.

Any use must be consistent with all other policies in the OCC Handbook. Use of the network and computing facilities at Ozark Christian College implies consent to abide by the terms of this policy and other relevant policies. Use of the college's computing facilities is a privilege, not a right. To ensure that all persons act responsibly, the following guidelines have been established for using the college e-mail and Internet:

GUIDELINES

1. Access only files and data that you own, that are publicly available, or to which you have been given authorized access. You should not use another person's user ID, password, files, or data without permission. Take precautions to safeguard your password. You are responsible for all activities on your user ID or that originate from your system.
2. Use only legal versions of copyrighted material in compliance with vendor license requirements.
3. Be considerate in your use of shared resources. Refrain from monopolizing systems, overloading networks with excessive data, degrading services, or wasting computer time, connect time, storage space, or other resources.

EXPRESSLY FORBIDDEN ARE:

1. Attempting to use computer programs or other means to decode passwords or access controlled information.
2. Attempting to circumvent or subvert system or network security measures, including creating and/or running programs that are designed to identify security loopholes and/or decrypt intentionally secure data.
3. Connecting unauthorized equipment to the campus network, including hubs and switches. Attempting to sell, resell, rent, lease, reverse engineer, or modify the service.
4. Engaging in any activity that might be purposefully harmful to systems or to any information stored thereon, such as creating or propagating viruses, worms, or "Trojan horse" programs; disrupting services; damaging files; or making unauthorized modifications to College data.
5. Making or using illegal copies of copyrighted materials or software, store such copies on College systems, or transmit them over the College network (This includes Kaaza style networks).
6. Using e-mail or messaging services to harass, offend, or intimidate another person. Broadcasting unsolicited messages, sending unwanted mail, or using someone else's name or user ID.
7. Wasting computing resources or network resources by intentionally placing a program in an endless loop, or by sending chain letters or unsolicited mass mailings.
8. Storing games and other large non-academic related files (e.g., mp3, video) on shared computing facilities (e.g., lab computers and personal network directories).
9. Transmitting, retrieving, or storing of any communications of materials that are infringing, unsolicited, marketing emails, libelous, obscene, deceptive, defamatory, pornographic, racist, sexual, hateful, or otherwise objectionable, unlawful or tortious material, or any other material in violation of a third-party right. No abusive, profane or offensive language is to be transmitted through the college's e-mail or internet system. Use of the college internet system for gambling is prohibited.
10. Transmitting messages with derogatory or inflammatory remarks about an individual's race, age, disability, religion, national origin or, physical attributes. Harassment of any kind is prohibited. Using the service to harm or impersonate any person, or for any commercial purpose; interfering with or disrupt the integrity or performance of the service; or attempting to gain unauthorized access to the service or related systems or networks.
11. Engaging in any other activity that does not comply with the General Principles presented above. Electronic media may not be used for a purpose that is against any other college policy.

ENFORCEMENT

OCC requires that all members of its community act in accordance with these responsibilities, relevant laws and contractual obligations, and the highest standards of ethics. The College considers any violation of acceptable use principles or guidelines to be a serious offense. OCC reserves the right to copy and examine any files or information resident on College systems allegedly related to unacceptable use and to protect its network from systems and events that threaten or degrade operations. All users of the College's computing facilities are responsible for understanding the principles set forth above. An individual's access to computer, data, or voice resources shall be suspended immediately upon the discovery of a violation of this policy.

Failure to comply with the guidelines above may result in suspension of privilege, or civil or criminal action under state or federal law. Students discovered to be in violation of these principles will be referred to the College's discipline system. The college also reserves the right to advise appropriate legal officials of any illegal violations.

MONITORING

All messages created, sent, or retrieved over the college's e-mail/Internet are the property of the college and should be considered public information. The college reserves the right to access and monitor all messages and files on the college's e-mail/Internet system. Users should not assume electronic communications are private even if protected by encryption and should transmit confidential data by other means.

Students are responsible to abide by this Internet Acceptable Use Policy and are responsible for any use under their User account. The college has the right to monitor Students' computer and Internet activity. Failure to follow this policy shall result in appropriate discipline by the College and/or legal action. Further, access ceases and all login and e-mail accounts will be removed and all files will be deleted when a student is no longer enrolled at Ozark Christian College.

SOCIAL NETWORKS (FACEBOOK, TWITTER, ETC.)

Ozark Christian College and its faculty and staff do not monitor online communities. Further, the College does not forbid faculty, staff, and students from joining and participating in online communities as individuals not acting as agents of the College. However, any behavior that violates this policy or other OCC standards will be treated as any other violation and will be referred through proper disciplinary channels outlined in the Student Life Handbook.

If you identify yourself as an Ozark student, staff, or faculty member you must indicate that you are sharing personal views and not representing Ozark. ("The views expressed on this [blog, website, etc.] are mine alone and do not necessarily reflect the views of Ozark Christian College.")

UNAUTHORIZED FILE SHARING

Copyright infringement is the act of exercising, without permission or legal authority, one or more of the exclusive rights granted to the copyright owner under section 106 of the Copyright Act (Title 17 of the United States Code). These rights include the right to reproduce or distribute a copyrighted work. In the file-sharing context, downloading or uploading substantial parts of a copyrighted work without authority constitutes an infringement.

Penalties for copyright infringement include civil and criminal penalties. In general, anyone found liable for civil copyright infringement may be ordered to pay either actual damages or "statutory" damages affixed at up to \$30,000 per work infringed. For "willful" infringement, a court may award up to \$150,000 per work infringed. A court can, in its discretion, also assess costs and attorneys' fees. For details, see Title 17, United States Code, Sections 504, 505. Willful copyright infringement can also result in criminal penalties and fines of up to \$150,000 per offense. For more information, please see the Web site of the U.S. Copyright Office at www.copyright.gov, especially their FAQ's at www.copyright.gov/help/faq.

Students who engage in illegal downloading or unauthorized file sharing of copyrighted materials, including distribution of music and movies to others through the College's information technology system, will be subject to disciplinary sanctions under the Student Life Handbook, including suspension and dismissal from the College. Employees who engage in unauthorized downloading or file sharing of copyrighted works also will be subject to appropriate disciplinary action by the College. While the College takes disciplinary action against those who violate copyright law and employs a variety of technology-based deterrents to prevent or reduce such illegal acts, each member of the Ozark community is responsible for complying with laws and policies of use of electronic resources and intellectual property. The Information and Technology (IT) Department may disclose network usage and other information to legitimate law enforcement agencies or monitoring entities.

The College allows downloading of copyrighted material through recognized channels such as Amazon.com, iTunes, and other legal alternatives. A link to legal sources of online content is provided by EDUCAUSE <http://www.educause.edu/legalcontent>.